If you are asked to leave the building you are in you should:
- Leave immediately
- Use your building evacuation plan, if you have one
- Close all doors behind you
- Help others who need it
- Follow police instructions and advice

And if you are at work you should:
- Follow your emergency evacuation plan
- Use security or nominated staff to lead people to a safe place

How you will know what to do:
- Police officers will talk to you using public address systems
- Listen to local radio
- Shop and Pubwatch radio scheme

How to help yourself and your family:
- Identify the safest places to shelter in your home
- Work out the quickest and safest way to get out in an emergency
- Make sure you all know which evacuation zone you live in

To make sure your employees are safe businesses should:
- Draw up an emergency evacuation plan
- Test it regularly to make sure you all know what to do
- Make sure you all know which evacuation zone you work in

Please tell us if you need this document in large print, on audio tape, computer disk or in Braille, or if you are colour-blind.

Contact us on 01246 345345
Fax 01246 345252
Textphone 07960 910264

Or use the equipment at Chesterfield Library, New Beetwell Street to convert this into voice and large print.

Are we accessible to you? If not ask us!

For more information contact:
Derbyshire Police 0845 123 3333
Derbyshire County Council 01629 585394

11/04
Helping you stay safe …

Your safety is important to us. We want to make every effort to ensure that you and your family are safe at all times.

To try and make sure you stay that way we work together to plan for all emergencies including major fires, accidents, chemical spillages or terrorist threats.

This leaflet tells you what to do if you live or work in the centre of Chesterfield in the unlikely event of a major emergency.

Sometimes you may be asked to stay indoors in your house, office, factory or shop until the emergency is over. On other occasions it may be safer for you to leave the building you are in.

If you are asked to stay indoors you should:
- Keep doors and windows closed
- Move away from windows
- Turn off air conditioning
- Find a safe place inside such as a corridor or windowless room
- Tune in to local radio - BBC Radio Sheffield on 1035 MW or 94.7/104.1 FM or Peak FM on 102/107.4 FM
- Make sure a telephone is close to hand