Chesterfield Borough Council

ENVIRONMENTAL SERVICES
DEPARTMENT

JOB DESCRIPTION

JOB TITLE: Greenspace Officer Scale 5

DIRECTORATE/SERVICE Commercial Services – Green Spaces

RESPONSIBLE TO: Team Leader

RESPONSIBLE FOR:

MAIN PURPOSE OF POST

1. To maintain and carry out physical improvements to greenspace sites across the borough.

2. To support events, sports and community initiatives in accordance with the Council’s values and procedures.

3. To make a proactive and positive contribution to the overall development, commercialisation and reputation of the service.

DUTIES AND RESPONSIBILITIES

1. To undertake grounds maintenance, horticultural, estate maintenance, site cleansing, conservation and forestry tasks across the greenspace estate.

2. To undertake works in compliance with health, safety, quality and environmental standards as required and ensure the health and safety of visitors to greenspace sites.

3. To operate and maintain a variety of hand tools, machinery and light plant.

4. To carry out special projects to achieve service and commercial objectives.

5. To support a variety of larger and smaller events, community engagement and outdoor activities on Council parks and open spaces, in a manner that will be safe for all involved and will positively promote the reputation of the Council.

6. To assist tenants, licensees and visitors to greenspace sites whilst encouraging safe and responsible use of facilities.

7. To liaise with, and support, enforcement officers and other agencies in preventing anti-social behaviour and misuse of facilities.

8. To ensure the safety and cleanliness sites and facilities through carrying out
routine inspections and remedial repairs.

9. Carry out any other duties appropriate to the grading of the post
PERSON SPECIFICATION

SERVICE Commercial Services – Green Spaces
JOB TITLE Greenspace Officer

SKILLS/KNOWLEDGE/ABILITIES

Essential

1. Enhanced practical skills in one or more of following subjects - amenity horticulture, fine turf/greenkeeping, grounds/estate maintenance or forestry.

2. Ability to work on own initiative and work effectively as part of a team.

3. A working knowledge of, and the ability to use and maintain, machinery and light plant.

4. The ability to actively and positively engage with greenspace users, partners and colleagues.

5. Ability to undertake tasks that require sustained physical activity.

6. The ability to deal effectively with anti-social behaviour and encourage safe and appropriate use of facilities.

7. Knowledge and identification of common flora, trees and shrubs.

8. The ability to positively contribute to task planning.

9. Ability to communicate in an effective manner and interpret plans and specifications.

10. Understanding of responsibilities under the health and safety at work.

11. Ability to acquire and apply new skills and knowledge through work experience and formal training.

Desirable

1. Basic knowledge of law relating to parks and wildlife.

EXPERIENCE

Essential

1. A minimum of three years of working in a similar role within the land-based industries sector either in a voluntary or paid capacity.

Desirable
1. Experience of supporting events and working with volunteers/community groups

QUALIFICATIONS/TRAINING

ESSENTIAL

1. National Certificate in a relevant land-based subject or equivalent qualification or demonstrable equivalent technical knowledge and work experience.

2. Full UK Driving Licence

3. Hold, or willing to obtain, a basic First Aid at Work qualification.

DESIRABLE

1. NPTC Chainsaw and Pesticides (PA1 & PA6) Certificates

2. City & Guilds/NPTC Tractor, mower and light plant certificates

3. B+E Trailer towing licence or pre-97 exemption.